

**MEETING NOTICE**

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Date** | **Time** | **Location** |
| Cleveland Avenue Elementary | 9/18/19 | 3:00pm | Conference Room |

**Notice Prepared By:** Remika Smith **Date Posted: 9/10/19**

**Meeting Agenda**

*This meeting [will not] allow for Public Comment*

1. **Action Items** 
   1. Approval of Agenda
   2. Fill Vacant Positions *(if applicable)*
   3. Fill Open Community Member Seat
   4. Fill Open Swing Seat
   5. Approval of Previous Minutes
   6. Election of Officers
      1. Chair
      2. Vice-Chair
      3. Secretary
      4. Cluster Representative
   7. Review and Approve Public Comment Format
   8. Set GO Team Meeting Calendar
   9. Review, Confirm/Update, and Adopt GO Team Meeting Norms
2. **Information Items** 
   1. Principal’s Report

**Cleveland Avenue Elementary School**

**Date: 9/18/2019**

**Time: 3:00**

**Location: Conference Room**

1. **Call to Order**
2. **Roll Call; Establish Quorum**
3. **Action Items** 
   1. Approval of Agenda
   2. Fill Vacant Positions
   3. Fill Open Community Member Seat
   4. Fill Open Swing Seat
   5. Approval of Previous Minutes
   6. Election of Officers
      1. Chair
      2. Vice-Chair
      3. Secretary
      4. Cluster Representative
   7. Review and Approve Public Comment Format
   8. Set GO Team Meeting Calendar
   9. Review, Confirm/Update, and Adopt GO Team Meeting Norms
4. **Discussion Items** 
   1. Leveling
   2. Budgeting
5. **Information Items**
   1. Principal’s Report
6. **Announcements**
   1. Announcements
7. **Adjournment**

**Cleveland Avenue Elementary School**

**Date: 9/18/2019**

**Time: 3:00**

**Location: Conference Room**

1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Anyee’ Payne** | **Present** |
| **Parent/Guardian** | **Ashley Lockett** | **Present** |
| **Parent/Guardian** | **Mr. Lawson** | **Present** |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | **Roni Bolden** | **Present** |
| **Instructional Staff** | **Remika Smith** | **Present** |
| **Instructional Staff** | **Amanee Salahuddin** | **Present** |
| **Community Member** |  |  |
| **Community Member** | **Donna Jenkins** | **Present** |
| **Swing Seat** | **Dr. Mays** | **Present** |
| **Student** *(High Schools)* |  |  |

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** **Motion** [Passes]
   2. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent, Staff, Community, Swing]** |
| **Appointee’s Name:** |  |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Appointee’s Name:** |  |

* 1. **Fill Open Swing Seat**

|  |  |
| --- | --- |
| **Open Position:** | **Swing Seat** |
| **Appointee’s Name:** |  |

* 1. **Approval of Previous Minutes** [Passes/Fails]
  2. **Election of Officers** 
     1. **Chair: Result:** [Mrs. Roni Bolden]
     2. **Vice Chair: Result:** [Mrs. Dana Price]
     3. **Secretary: Result:** [Ms. Amanee Salahuddin]
     4. **Cluster Representative: Result: [**Ms. Ashley Lockette]
  3. *For High Schools:* **Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

* 1. **Approval of Public Comment Format:** **Motion** [Passes]
  2. **GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment Permitted? (Yes/No)** |
| **1** | **November 20, 2019** | **3:30 p.m.** | **Cleveland Ave. Conference Room** | **Yes** |
| **2** | **January 15, 2020** | **3:30 p.m.** | **Cleveland Ave. Conference Room** | **Yes** |
| **3** | **February 12, 2020** | **3:30 p.m.** | **Cleveland Ave. Conference Room** | **Yes** |
| **4** | **March 18, 2020** | **3:30 p.m.** | **Cleveland Ave. Conference Room** | **Yes** |
| **5** | **May 13, 2020** | **3:30 p.m.** | **Cleveland Ave. Conference Room** | **Yes** |
| **6** |  |  |  |  |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Adopt GO Team Norms Motion** [Passes]

1. **Adjournment: Motion** [Passes]

**Cleveland Avenue Elementary**

**Date: 9/18/2019**

**Time: 3:00**

**Location: Conference Room**

1. **Call to order:** [3:03p.m.]
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Anyee’ Payne** | **Present** |
| **Parent/Guardian** | **Ashley Lockett** | **Present** |
| **Parent/Guardian** | **Mr. Lawson** | **Present** |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | **Roni Bolden** | **Present** |
| **Instructional Staff** | **Remika Smith** | **Present** |
| **Instructional Staff** | **Amanee Salahuddin** | **Present** |
| **Community Member** |  |  |
| **Community Member** | **Donna Jenkins** | **Present** |
| **Swing Seat** | **Dr. Mays** | **Present** |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes]

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** Motion made by: [Ms. Lockette]; Seconded by: [Mrs. Price]

Members Approving: All

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

* 1. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent, Staff, Community, Swing]** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Fill Open Swing Seat** *(copy and complete table for each nominee for each position – list winners where indicated)*

|  |  |
| --- | --- |
| **Open Position:** | **Swing Seat** |
| **Nominee’s Name:** |  |
| **Nominated by** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

**SWING SEAT RESULT:**

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Ms. Lockette]; Seconded by: [Ms. Jenkins]

Members Approving: All Present

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

* 1. **Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*
     1. **Chair: Result:** [Mrs. Roni Bolden]

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| --- | --- |
| **Officer Position:** | **Chair** |
| **Nominee’s Name:** | Mrs. Roni Bolden |
| GO Team Members  **In favor** | All present |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + 1. **Vice Chair: Result:** [Mrs. Dana Price]

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| --- | --- |
| **Officer Position:** | **Vice Chair** |
| **Nominee’s Name:** | Mrs. Dana Price |
| GO Team Members  **In favor** | All present |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + 1. **Secretary: Result:** [Ms. Amanee Salahuddin]

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| **Officer Position:** | **Secretary** |
| **Nominee’s Name:** | Ms. Amanee Salahuddin |
| GO Team Members  **In favor** | All present |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* + 1. **Cluster Representative: Result:** [Ms. Ashley Lockette]

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| --- | --- |
| **Officer Position:** | **Cluster-Representative** |
| **Nominee’s Name:** | Ms. Ashley Lockette |
| GO Team Members  **In favor** | All present |
| GO Team Members **Opposed** | None |
| GO Team Members **Abstaining** | None |

* 1. *For High Schools***: Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

* 1. **Review and Approve Public Comment Format** [Insert or attach approved Public Comment Format] Motion to adopt made by: [Mrs. Dana Price]; Seconded by: [Ms. Salahuddin]

Members Approving: All present

Members Opposing: None

Members Abstaining None

**Motion** [Passes]

* 1. **Set GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment Permitted? (Yes/No)** |
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| **8** |  |  |  |  |

* 1. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Members Approving: Ms. Salahuddin

Members Approving: Ms. Lockette

Members Approving: Mrs. Price

**Motion** [Passes]

1. **Discussion Items** *(add items as needed)*
   1. **Discussion Item 1**: Leveling of Staff at Cleveland Ave.

* Dr. Payne shared the projections and a loss of 30 students (120,000 lost in budget)
* The 5th grade math teachers was dismissed and a 2nd grade teacher with low enrollment moved to the 5th grade
  1. **Discussion Item 2**: Budgeting
* Funds were gained and moved to materials and supplied for teachers and computer software and equipment.

1. **Information Items** *(add items as needed)*

* **Principal’s Report**
* **Dr**. Pane shared the upcoming events for the school
* FAMU SWAG day-
* Dr. Payne shared that Cleveland Ave. will receive an electronic marqee

**Information Item 2** [Add brief summary of the item and any resulting discussion]

1. **Announcements** None
2. **Adjournment**

Motion made by: [Ms. Lockett]; Seconded by: [Ms. Salahuddin]

Members Approving: All present

Members Opposing: None

Members Abstaining: None

**Motion** [Passes]

**ADJOURNED AT** [3:51 p.m.]

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**Minutes Taken By:** [Remika Smith]

**Position:** [Acting Secretary]

**Date Approved:** 9-18-19